



E C O - E S T A T E

*The Perfectly Natural Selection***Boskloof Eco-Estate Home Owners Association (BEEHOA)****CONTRACTOR, SUB-CONTRACTOR AND SUPPLIERS RULES AND REGULATIONS**

INTRODUCTION

- All contractors working at BEEHOA must sign acceptance of these rules before any work commencing on site.
- Signature of this document does bind the company or person to all BEEHOA guidelines, rules and controls.
- The following protocols are to be strictly adhered to.
- The definition of a contractor includes: building contractors, installers of internal building fittings, landscapers and other companies associated with garden installations, suppliers and consultants to the building trade and architects; and their staff. This definition also includes the estate contracted landscaping service.

GENERAL RULES**Working hours:**

- Contractors are only permitted on the estate from Monday to Friday between 07h00 and 18h00.
- Work is not permitted on weekends and over public holidays unless authorized by the BEEHOA.
- All building work is suspended during the December shutdown period as decided annually by BEEHOA. The only exceptions to this are the estate landscaping service and other landscapers as approved by the BEEHOA.

Access Points / Access:

- Contractors are only permitted to enter the estate through the Main Gate. The driver of the vehicle must report to security.
- All delivery vehicles must use Main Gate. The driver of the delivery vehicle must report to security and show delivery note, which must indicate clearly the owners name and erf number.

- Overloaded trucks will not be allowed access.
- Access will be permitted to all based on the following procedure:
 - The contractor will for all his workers and sub contractors advise them to have a copy of their Identity document available to hand to the gate guard.
 - The residential address and contact telephone numbers of the person wanting to enter is to be written on the copy of the identity document.
 - Failure by anyone to have the above information will be refused entrance to the estate.

Other:

- A contractor or any of his employees is not permitted to walk on the estate.
- Changing and or washing in full view of public is not permitted and will lead to the offender being banned from the estate.
- The speed limit on the estate is strictly 30 km/h.
- Any wastage on roads, curbs and in the storm water system will be cleaned by contractor at his expense as soon as possible.
- It is the contractor's responsibility to ensure that all loads are secure and conform to weight restrictions as previously mentioned.
- The contractor is to ensure that at all times there is a supervisor on the building site.
- No contractor may allow any personnel to sleep on the Estate.
- Security arrangements for private sites must be approved, in writing, by the BEEHOA
- Parking of vehicles is not permitted on pavements, verges and/or in such a manner as to obstruct other vehicles and or pedestrians.
- Contractor staff is not allowed to congregate outside the main gate waiting for their employer or supervisor. All staff is to be picked up at an area away from the estate and brought by vehicle to the main gate. At the main gate they will alight, enter the estate and then be taken through to their site.
- Deliveries are not permitted before 07h00 and after 16h30 and deliveries from 07h00 are to avoid congestion at the main gate. No unloading unless the building supervisor is on site before 07h30. Deliveries required after these hours must be pre arranged with the BEEHOA and the contractor is responsible to advise the guard at the gate, after approval has been obtained.
- Fines issued must be paid within 7 working days of issue, or access will be suspended.
